



Volunteer Policy for Minors

Current Version: 7/28/2015

Next Revision Date: 12/2016

The purpose of this policy is to outline the parameters for how to utilize and manage volunteers who are under the age of 18. The purpose of the policy is to ensure the safety of our Dragonfly patients, as well as the safety of our volunteers and children of our volunteers.

Procedure

Volunteer positions and opportunities are available for all ages, with restrictions.

For positions and volunteer opportunities that involve contact with Dragonfly patients and their families [minors may not staff The Landing (our patient/family space)]:

- Only minors over the age of 16 who have submitted a volunteer application and gone through our orientation may volunteer
- Flu shot records validating protection from December - April are required
- Volunteers over the age of 16, but under the age of 18, who volunteer without an approved adult guardian must provide a signed Release and Waiver of Liability Form to The Dragonfly Foundation's event or volunteer manager.

If a group of minors are volunteering together, we require that each minor submit a signed Release and Waiver of Liability Form. We ask that group provide two adult chaperones for groups of 2-10 volunteers. (If, for any reason, one child must be taken to the hospital, there will be another adult to chaperone the remaining minor volunteers.)

For non-patient related positions (Provided they comply with the policy below, a child with their parent/guardian can attend fundraisers as an ambassador for The Dragonfly Foundation. They can do tasks, help with activities, hand out materials and tell people about us!):

- Volunteers under the age of 16 must be accompanied by a guardian who is an approved adult volunteer (The adult must also register as a volunteer and undergo a background check).
- If more than one child is in attendance, another adult must be present.
- Volunteers over the age of 16, but under the age of 18, who volunteer without a guardian who is an approved adult volunteer, must provide a signed Release and Waiver of Liability Form to The Dragonfly Foundation's event manager.

Here are some other ways children (with their parents) can support The Dragonfly Foundation:

- Collect used sports equipment from neighbors. Turn in what they collect to a reseller and donate the money back to Dragonfly
- Get their assistance and have them involve friends in holding a walk/run in their neighborhood (meets two goals: gets kids moving and helping other kids!)
- Have them ask their school (or their parents' employer) to host a coin drive or gift card drive!
- Fill and deliver water balloons to our 5/23 patient/family picnic!!! (Please come back after the event to help us clean up balloon shards and the picnic ground!) We aim for THOUSANDS of water balloons!
- Participate in the walk/run events we benefit from as part of TEAM DRAGONFLY -- we'll provide temporary tattoos, bracelets -- and even a flag to wave!
- Have them put an information table up at an event and pass out our information.

- Hold a toy or gift card drive, donate birthday presents or simply just learn about our organization so that they can tell their friends!

Release and Waiver of Liability for Minors

PLEASE READ CAREFULLY THIS IS A LEGAL DOCUMENT THAT AFFECTS YOUR LEGAL RIGHTS!

This Release and Waiver of Liability (The Release) executed on this day of _____ 201____, by _____ a minor child (the "Volunteer"), and _____, the parent having legal custody and/or the legal guardian of the volunteer (the Guardian), in favor of The Dragonfly Foundation, a nonprofit corporation, its directors, officers, employees and agents (collectively, 'Dragonfly').

The Volunteer and Guardian desire that the minor child work as a volunteer for Dragonfly and engage in the activities related to being a volunteer (The "Activities"). The Volunteer and the Guardian understand that the Activities may include but are not limited to, volunteering at off site at events, working in Dragonfly offices, and working at offsite locations with other vendors.

The Volunteer and Guardian do hereby freely, voluntarily, and without duress execute this Release under the following terms:

Release and Waiver. Volunteer and Guardian do hereby release and forever discharge and hold harmless Dragonfly and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Volunteers Activities with Dragonfly.

Volunteer and Guardian understand that this Release discharges Dragonfly from any liability or claim that the Volunteer or Guardian may have against Dragonfly with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Volunteer's Activities with Dragonfly whether caused by the negligence of Dragonfly or its officers, directors, employees or agents, or otherwise. Volunteer and Guardian also understand that Dragonfly does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.

It is the policy of Dragonfly that a child under the age of 16 must be accompanied by an adult. If a group of minors (w or more), under the age of 16 are volunteering together, they must provide a signed release and waiver of liability for minors and two adult chaperone for every 5 volunteers. Volunteers between the ages of 16-18 must provide a signed release and waiver of liability for minors.

Medical Treatment. Volunteer and Guardian do hereby release and forever discharge Dragonfly from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with the Volunteer's Activities with Dragonfly or with the decision by any representative or agent of Dragonfly to exercise the power to consent to medical or dental treatment as such power may be granted and authorized in the Parental Authorization for Treatment of a Minor Child.

Assumption of the Risk. The Volunteer and Guardian understand that, in some cases, Activities may include work that may be hazardous to the Volunteer, including, but not limited to working with animals, loading and unloading, and event booth management.

Volunteer and Guardian hereby expressly and specifically assume the risk of injury or harm in these Activities and release Dragonfly from all liability for injury, illness, death, or property damage resulting from the Activities.

Insurance. The Volunteer and Guardian understand that, except as otherwise agreed to by Dragonfly in writing, Dragonfly does not carry or maintain health, medical, or disability insurance coverage for any Volunteer.

Photographic release. Volunteer and Guardian do hereby grant and convey unto Dragonfly all right, title, and interest in any and all photographic images and video or audio recordings made by Dragonfly during the Volunteer's work for Dragonfly, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

Other. Volunteer and Guardian expressly agree that this Release is not intended to be as broad and inclusive as permitted by the laws of the State of Ohio, and that this release shall be governed by and interpreted in accordance with the laws of the Sate of Ohio. Volunteer and Guardian agree that in the event that any clause or provision in the release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clauses or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

Volunteer: _____

Parent/Guardian: _____

Address: _____

Phone: _____